

**J. D. BIRLA INSTITUTE**

(A Vidya Mandir Society Venture)

Affiliated to Jadavpur University**DEPARTMENTS OF SCIENCE, COMMERCE & MANAGEMENT**

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12th December, 2025**NOTICE**

Concerned students are hereby asked to submit the following to their respective guides as per the dates mentioned below (anytime between 2:30 pm to 03:30 pm)

Sl. No.	Program	Year	Document to be submitted	Date of submission
1	M.FN	2 nd Year	<ul style="list-style-type: none">• 1 soft bound copy of Field Visit & Seminar report• 2 soft bound copies of Minor Project & Plagiarism report	19.12.2025
2	M.TC	1 st Year	<ul style="list-style-type: none">• 2 soft bound copies of Report for Craft Documentation & Product Development	19.12.2025
3	M.COM	1 st Year	<ul style="list-style-type: none">• 2 soft bound copies of Term Paper & Plagiarism report	17.12.2025
		2 nd Year	<ul style="list-style-type: none">• 2 soft bound copies of Project I & Plagiarism report	19.12.2025
4	PGDDAN	1 st Year (Sem-I)	<ul style="list-style-type: none">• 1 soft bound copy of Seminar and Field Training report• 2 soft bound copies of Project/ Term Paper & Plagiarism report	19.12.2025

Dr. Tapobrata Ray
Officiating Principal & Dean (Commerce/Management)
J.D. Birla Institute

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- College Website
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- HoD Office
- Examination Office