



J. D. BIRLA INSTITUTE

(A Vidya Mandir Society Venture)

Affiliated to Jadavpur University

DEPARTMENTS OF SCIENCE, COMMERCE & MANAGEMENT

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9th October 2025

NOTICE

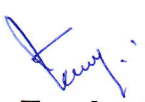
All 1st year B. Com students are hereby informed the following regarding the Tally ERP course being conducted in Semester I:

1. Internal Evaluation will be conducted as per the schedule mentioned below. Students missing the said evaluations will be marked absent.

Details	Date	Class	Time	Venue
Two assignments (5 marks each) to be taken in the same class / period)	27.10.2025 (Monday)	1 st year B.Com (Section C)	8.00 am	Computer Lab 1 & 2
	28.10.2025 (Tuesday)	1 st year B.Com (Section D)	8.00 am	Computer Lab 1 & 2
	28.10.2025 (Tuesday)	1 st year B.Com (Section B)	9.30 am	Computer Lab 1 & 2
	29.10.2025 (Wednesday)	1 st year B.Com (Section A)	8.00 am	Computer Lab 1 & 2
Details	Date	Class	Time	Venue
MCQ (20 marks)	10.11.2025 (Monday)	1 st year B.Com (Section C)	8.00 am	Computer Lab 1 & 2
	11.11.2025 (Tuesday)	1 st year B.Com (Section D)	8.00 am	Computer Lab 1 & 2
	11.11.2025 (Tuesday)	1 st year B.Com (Section B)	9.30 am	Computer Lab 1 & 2
	12.11.2025 (Wednesday)	1 st year B.Com (Section A)	8.00 am	Computer Lab 1 & 2

2. Tally Education will conduct a one-hour TALLY CERTIFICATION examination as per the schedule mentioned below. Students appearing in the examination and securing qualifying marks will receive a Certificate from Tally.

Date	Class	Time	Venue
24.11.2025 (Monday)	1 st year B.Com (Section C)	8.00 am	Computer Lab 1 & 2
25.11.2025 (Tuesday)	1 st year B.Com (Section D)	8.00 am	Computer Lab 1 & 2
25.11.2025 (Tuesday)	1 st year B.Com (Section B)	9.30 am	Computer Lab 1 & 2
26.11.2025 (Wednesday)	1 st year B.Com (Section A)	8.00 am	Computer Lab 1 & 2


Dr. Tapobrata Ray

Officiating Principal & Dean (Commerce/ Management)

Copy to:

- College Website
- Notice Board
- The Director
- Admin & HR Manager
- Dr. Pritha Sen
- IT Manager
- Computer Lab Assistants