



# J. D. BIRLA INSTITUTE

(Affiliated to Jadavpur University)  
Accredited with 'A' grade by NAAC (in 2010)  
**DEPARTMENTS OF SCIENCE, COMMERCE & MANAGEMENT**

29<sup>th</sup> October 2022

## NOTICE

All students are hereby notified once again that all formal and official communications must be sent to the Principal at [principal@jdbikolkata.in](mailto:principal@jdbikolkata.in) or through hard copy application submitted to the Student Welfare Officer.

Necessary action shall be taken following the correct procedure and protocols for which a minimum of seven working days may be required.

No cognizance will be given to whatsapp messages or emails sent to personal email ids.

Prof. Deepali Singhee  
Principal

Copy to:

- College Website (Main & Management Campus)
- Notice Board (Main & Management Campus)
- Dean (Science & Commerce)
- Dean (Management)
- Student Welfare Officer (Main & Management Campus)

*Janu*