

**J.D. BIRLA INSTITUTE**  
**Bachelors in Business Administration (BBA)**  
**ADMISSION, SESSION 2022-2023**

**IMPORTANT DATES & DEADLINES**

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**Total Number of Seats in each Department**

250 in each course

**Availability of Admission Forms**

Monday, 14<sup>th</sup> June, 2022 onwards

**Tentative Last Date of Form Submission**

Friday, 15<sup>th</sup> July, 2022

**Tentative Announcements dates for Merit List - College Website**

- Announcement of the 1<sup>st</sup> list – Tuesday, 26<sup>th</sup> July, 2022
- Announcement of the 2<sup>nd</sup> list – Friday, 29<sup>th</sup> July, 2022
- Announcement of the 3<sup>rd</sup> list – Monday, 1<sup>st</sup> August, 2022

**Payment of Fee**

- Fee at the time of admission should be paid through NEFT/RTGS transfer within the time specified in the merit list; for details visit the college website. Fee may also be paid through a pay order /demand draft drawn in favour of 'J.D. Birla Institute'.
- Fee must be paid within 24 hours of the merit list being put up.
- Fee must be paid during college hours only.

**Documents (only in A-4- size) to be submitted along with the filled-in Admission Form**

- Proof of birth date
- Aadhar Card
- Domicile Certificate
- Certificate for Reserved Status, if any
- Self attested photocopy of Class-X mark sheet
- Self attested photocopy of Class-XII mark sheet
- 10 nos of scanned passport sized (3.5 X 4.5 cm) coloured photographs (*not in school uniform*)
- Attested copy of supporting documents for all honours / awards received as mentioned in the admission form
- Details of bank account for refund, if any

**Parent's Orientation and Collection of Student ID Card & Library Card**

*Shall be announced later*

**Student Induction (for newly Admitted Students Only)**

*Shall be announced later*

**Commencement of Classes**

*Shall be announced later*