



# J.D. BIRLA INSTITUTE

Unit of Vidya Mandir Society

(Affiliated with Jadavpur University)

Recognised by UGC (12B & 2f)

Departments of Science, Commerce & Management

Main Campus: 11 Lower Rawdon Street, Kolkata-700020

Management Campus: 1 Moira Street, Kolkata-700017

Recent Passport  
Size Photo

Form No.: JDBI/STUDENT/3

## APPLICATION (PLACEMENT)

### STUDENT'S DETAILS:

Name .....

Date of Birth:        
Day Month Year

Course Currently Pursuing .....

Date of Enrollment ..... Current Class Roll No. ....

Current Address .....

..... City ..... Pin .....

Permanent Address .....

..... City ..... Pin .....

Phone (R) ..... Mobile .....

E-mail .....

### ACADEMIC DETAILS (SEMESTER PERCENTAGE):

1<sup>st</sup> Semester  % 2<sup>nd</sup> Semester  % 3<sup>rd</sup> Semester  % 4<sup>th</sup> Semester  %

Arrear Papers Yes  No

Languages Known (proficiency in Reading, Speaking & Writing)	English	Hindi	Bengali	Others (Specify)

### OTHER PROGRAMME / COURSE COMPLETED BY THE STUDENT:

Academic	
Professional	
Any Others	

### AREA/S OF PROFESSIONAL INTEREST:

1	
2	
3	

### STUDENTS ADDITIONAL STRENGTH:

1	
2	
3	

Please turn over

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**THREE AREAS IN WHICH THE STUDENTS WISHES TO GET PLACED:**

1	
2	
3	

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**PREFERENCE OF JOB LOCATION IN INDIA:**

City	
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**For Management Students the choice should be restricted between...**

- SALES
- MARKETING
- FINANCIAL SERVICES / FINANCE
- ANALYST
- HOSPITALITY / LOGISTIC & SUPPLY CHAIN

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**Terms & Conditions for Campus Placement**

1. Forms should be filled-in completely to avoid disqualification.
2. Student may register with the Placement Cell for placement activities by submitting duly filled-in Placement Forms before the beginning of their 5th semester.
3. Only students who have registered with the Placement Cell are eligible to participate in the placement activities.
4. The Placement Cell will not be responsible for any recruiter cancelling their registration or delaying it.
5. Students should uphold the image of the institute at all times.
6. In case of registered students not wishing to appear for any campus interview, she should inform the Placement Cell well in advance to accommodate any willing candidate. Students failing to do so will be debarred from further placement activities conducted by the Placement Cell.
7. If a student does not wish to join a company after receiving an appointment letter, she should immediately inform the Placement cell in writing.
8. Students will be debarred from further placement activities in case she has already received an appointment letter after attending the campus interview.
9. Students violating any of the above mentioned rules and regulations or found indulging in any act of indiscipline / misbehavior thereby earning a bad name for the Institute will be debarred from availing any further placement facilities and may be liable for disciplinary action.
10. Students must report 15 minutes prior to the commencement of the interview and register themselves.
11. Students must be appropriately dressed and exhibit good manners while appearing for an interview.
12. The Principal of the Institute reserves the right to disallow any student to appear for campus interview, on disciplinary grounds.
13. Placement Cell reserves the right to change the above rules and regulations without prior notice.

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**Declaration**

I hereby declare that the information provided by me is true to the best of my knowledge and look forward to campus placement by the Institute. I also accept the terms and conditions of the Placement Cell as mentioned above.

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Signature of the Student (with Date)

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**N.B.- Students are requested to submit their updated CV along with this form.**