



JADAVPUR UNIVERSITY
KOLKATA – 700 032, INDIA
Website : www.jaduniv.edu.in
Phone : (033) 2457-2286, 2540

Form No.: JDB/STUDENT/10

APPLICATION FOR ISSUANCE OF PROVISIONAL PASS CERTIFICATE

Particulars of the Applicant :

Name (in CAPITAL LETTERS) :		
Course of Study Passed :		
Year of Passing :		Exam. Roll No. of Final Sem. :
Class Obtained :	CGPA Obtained :	Percentage of Marks Obtained :
Whether already applied or will apply for Review of aforesaid Result (Yes / No) :		
Registration No. (with Session) :		Class Roll No. :
E-mail Address :		Contact No. (Preferably a Mobile No.) :

CLEARANCE REPORT :

Sl. No.	Section / Office / Department / School	Report
01	Muster Roll Section (Please report his / her dues)	
02	Dean of Students (Please confirm whether he / she is a hostel boarder)	
03	Hostel Supdt. (Please mention his / her dues, if he / she is a hostel boarder)	
04	Accounts Section (Please report his / her dues including hostel dues)	
05	Librarian (Please report i) his / her dues, if any ii) whether he /-she has returned all books)	

I have enclosed photocopy of Final Grade Card / Mark-sheet.

Date :

Provisional Pass Certificate may be / can not be issued

Signature of the Candidate

Assistant Registrar

Nota bene :

- Fee for Provisional Certificate : ₹ 200/- for all U. G. & P. G. Courses including P. G. Diplomas from the session 2013 – 2014.
- Application for Provisional Certificate should be submitted within seven days of publication of result.
- Photocopy of Final Grade Card / Mark-sheet in original, if issued, or downloaded copy of the same must be enclosed with the application.
- The application form for Provisional Certificate must be signed by the candidate.
- It may be collected by candidate or duly authorized person (whose signature must be attested by the candidate in the letter of authorization addressed to the C.o.E.) normally after **SEVEN WORKING DAYS** of duly submission of application, from the Examination Office, on submission of Money Receipt against this application, Authorization Letter (if applicable) and photocopy of any authentic photo-identity of the candidate or authorized person (if relevant).
- It remains valid till date of the respective Convocation.

For Use of Cash Section

Received ₹ Two Hundred Only for Provisional Pass Certificate.

Scroll No.

Date :

Cashier